

**Municipal Court of Washington
For the City of Pasco**

City of Pasco,

vs.

_____, DOB: _____,
Defendant.

Plaintiff

Defendant.

Citation No. _____

Motion to Set Aside Default Judgment on Failure to Appear or Respond with Order

Clerk's Action Required

(COMPLETE AND RETURN WITHIN 14 DAYS OF RECEIVING THIS FORM)

I received a citation on _____ (date of citation) and request that the court set aside the Order of Default. The request is based on the following information:

- Failed to respond** within the allowable time
- Failed to appear** at the scheduled hearing

The reason for my failure to respond or appear at the hearing is (attach 2nd page if needed): _____

If the court sets aside the default:

- I want to set this for an:
 - in person contested hearing. I understand I must appear in court.
 - in person mitigation hearing. I understand I must appear in court.
- I do not want to come back to court; I want the Judge to make a decision on my written statement which will be submitted on a separate form.

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct. If selected, I understand I cannot appeal the decision on written statement.

Signature of Moving Party

Date and City/State of signing

-----FOR COURT USE ONLY – DO NOT WRITE BELOW THIS LINE-----

- GOOD CAUSE IS FOUND; MOTION GRANTED;** REMOVE FTA/FTR and the \$25/\$52 penalty
- NO GOOD CAUSE FOUND; MOTION DENIED** **ALLOW PAYMENT PLAN** **Remove \$25/\$52 FTA penalty**

Dated: _____

Judge/Judge Pro Tem