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## 2017 BUDGET PROCESS

Each year the City Council must adopt a budget prior to the beginning of its fiscal year, which begins January 1. The process of development by staff, recommendations by the City Manager and final approval by the Council begins in mid- to late-summer. Working within estimates prepared by the Finance Department and guidelines outlined by the City Manager, the various City departments outline operational spending priorities and needs, as well as one-time or capital-spending proposals.

The timetable and process within which the budget must be prepared and approved are outlined in state law. The Finance Department requests, on or before the second Monday in September, City departments to prepare detailed estimates of revenues and expenditures for the 2017 year. This information must be filed with finance on or before the fourth Monday in September. These estimates are then presented to the City Manager “before the first business day in October.” The City Manager must distribute to the City Council the proposed preliminary budget showing expenditures by each department and sources of revenues for financial operations “by the first Monday in October.”

At least 60 days before the end of the year (October 28) the City Manager is required to file the preliminary budget and budget message with the City Clerk and City Council. Copies of the document must then be made available to the public by no later than six weeks prior to the beginning of the new budget year (November 10).



While staff and Council note public input at various forums throughout the year, the formal budget process provides additional public opportunities to review and comment on the budget:

- The Council must hold a public hearing on revenue sources for the 2017 budget, including any possible changes to property tax revenues prior to the Council vote on the annual property tax levy which must be done before November 30 (this is currently set for October 24).
- The Council must also hold a public hearing on the proposed 2017 Operating and Capital Projects Budgets before adoption (currently scheduled for November 21).

- The City Council is scheduled to consider adoption of the 2017 budget at its meeting of December 5.

Citizens are encouraged to view the budget proposal at [www.pasco-wa.gov/2017budget](http://www.pasco-wa.gov/2017budget), attend scheduled public hearings regarding the budget and to contact City Council representatives regarding the development and adoption of this most important document for the City – the 2017 budget.

### IN MEMORIAM:

## Councilmember Mike Garrison, 1943-2016

The City of Pasco mourns the death of longtime Councilmember and former Mayor Mike Garrison who passed away July 27 after a battle with leukemia. Councilmember Garrison was first elected to the Pasco City Council in 1987 and served as Mayor for six of the over 28 years of his service to the Pasco community. During Councilmember Garrison’s tenure, Pasco grew from nearly 20,000 to 70,000 in population while reducing the crime rate more than 80%.

His “no nonsense” approach to issues was appreciated by both Council and staff.

The City Council is in the process of selecting a replacement to serve the remainder of the term, to expire at the end of 2017. The Council hopes to have a replacement named by the end of October.





## 38th Annual Lampson Cable Bridge Run, December 17

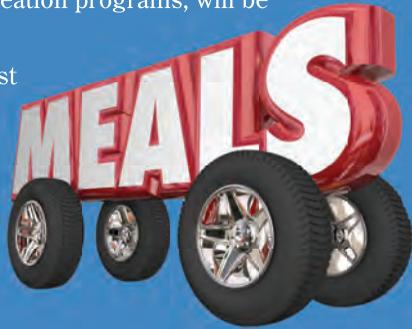
The 38th Lampson Cable Bridge Run is scheduled for Saturday, December 17 and Santa Claus will be starting the run at 9am sharp! As in previous years, there will be three distances to run – 1 mile, 5K, and 10K. Early registration is open now and ends November 30; late registration closes December 14 (but additional fees apply, so register today!) Ben Franklin Transit buses between the start (and 5K/10K finish) and the Benton County Fairgrounds parking lot will be provided for participants. Chip timing will also be available.

For more information on this or the many other activities sponsored by Pasco Parks & Recreation, visit [www.pascoparksandrec.com](http://www.pascoparksandrec.com).

## Senior Citizen Services Moving to new Location

With the pending sale of the Senior Center this December to the Pasco School District, the City will be relocating the majority of Senior programs to the newly remodeled modular building, just east of City Hall (505 N. 1st Avenue, in front of the Bus/Train station). Meals on Wheels and Foot Care, along with other Senior recreation programs, will be located in the facility.

Senior Center staff will assist with the transition and will be communicating the details. Thanks in advance for your patience during this process. If you have any questions, please call 545-3456.



## NOVEMBER 8

It's your community – state – country!  
Don't forget to send in your vote by November 8!

## Downtown Revitalization Continues

The City is moving forward with plans to revitalize downtown by working to secure funding and finalizing the vision for the area. Already an important center for commerce and culture, the City hopes to capitalize on these strengths and make downtown a destination for the region. The City has been replacing damaged sidewalks and distressed trees this summer; this is just the start of the work to be done.

Over the next few years, the City will be working with the community to improve public facilities in the downtown area, including Peanuts Park Plaza and the Farmer's Market, with upgrades to the infrastructure and streets. This investment by the City will help spur private investment – critical to any revitalization effort.

For more information, visit [www.pasco-wa.gov/downtown](http://www.pasco-wa.gov/downtown).



### CITY COUNCIL:

**Mayor Matt Watkins (At Large)**  
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**Mayor Pro Tem Rebecca Francik (Dist. 5)**  
545-6134, [francikcouncil@pasco-wa.gov](mailto:francikcouncil@pasco-wa.gov)

**Councilmember Al Yenney (Dist. 1)**  
547-8021, [yenneycouncil@pasco-wa.gov](mailto:yenneycouncil@pasco-wa.gov)

**Vacant (Dist. 4)**  
545-3404

**Councilmember Bob Hoffmann (Dist. 2)**  
547-7373, [hoffmanncouncil@pasco-wa.gov](mailto:hoffmanncouncil@pasco-wa.gov)

**Councilmember Saul Martinez (Dist. 3)**  
545-3404, [martinezcouncil@pasco-wa.gov](mailto:martinezcouncil@pasco-wa.gov)

**Councilmember Tom Larsen (At Large)**  
545-9916, [larsencouncil@pasco-wa.gov](mailto:larsencouncil@pasco-wa.gov)

### MANAGER & OFFICIALS:

**City Manager Dave Zabel**  
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**Deputy City Manager Stan Strebel**  
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**Admin. & Community Services Director Rick Terway**  
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**Community Dev. Director Rick White**  
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**Finance Director Richa Sigdel**  
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**Fire Chief Bob Gear**  
545-3426, [gearb@pasco-wa.gov](mailto:gearb@pasco-wa.gov)

**Police Chief Bob Metzger**  
545-3481, [metzgerb@pasco-wa.gov](mailto:metzgerb@pasco-wa.gov)

**Public Works Director Ahmad Qayoumi**  
543-5738, [qayoumia@pasco-wa.gov](mailto:qayoumia@pasco-wa.gov)



### HOLIDAY OBSERVANCE

City offices will be closed **Friday, November 11**, in observance of Veteran's Day. The City wishes to thank all veterans for their service to the nation!

City offices will be closed **Thursday, November 24 & Friday, November 25** for the Thanksgiving holiday.

*For more information about the City, visit our website at [www.pasco-wa.gov](http://www.pasco-wa.gov)*

The Pasco City Council meets every Monday at 7pm (except for 5th Mondays) at City Hall, 525 N. 3rd Ave. Watch the Council meetings LIVE on PSC-TV Channel 191 on Charter Cable, or on the web at [www.pasco-wa.gov/video](http://www.pasco-wa.gov/video).

Comments about the Pasco Pulse? Email to [communications@pasco-wa.gov](mailto:communications@pasco-wa.gov)