City of Pasco
Utility Billing • (509) 545-3488 • Fax (509) 543-5742
P.O. Box 293 • 525 N. Third Ave. • Pasco, WA 99301

AVERAGE PAYMENT PLAN

PROGRAM INFORMATION:

The Average Payment Plan divides into twelve equal monthly payments the total cost of your water, sewer, and ambulance charges for the year. Every six months your account will be reviewed to determine if your usage has changed. If so, an appropriate adjustment will be made to your Average Payment Plan amount reflecting either decreased or increased usage. Any price changes will be automatically figured into the average payment amount. You pay for only the water you use, but at a fixed amount each month. To sign up for the Average Payment Plan your account must be current with $0 owing. You may cancel this program at any time, however the account must be brought current at that time.

Eligibility requirements for the budget pay plan shall include:

1. The account has been in full-service status for at least 12 consecutive months and has not incurred a late-pay penalty.
2. That the account for the address being serviced is current.
3. The monthly budget billing amount is paid in full each month before incurring a late pay penalty.
4. The service address must be a single-family dwelling unit.

If you meet these eligibility requirements and the average payment plan will meet your budgeting needs, then please fill out the application below and return it to the City of Pasco's Utility Billing Division. We will be happy to add your name to the list of Average Payment Plan customers.

YES, SIGN ME UP FOR THE AVERAGE PAYMENT PLAN!

- ❑ **I have read the information sheet and I meet the eligibility requirements.**
- ❑ **I understand that if the account becomes delinquent, I will be removed from the Average Payment Plan program.**

Full Name on the Account _____ **Account Number** _____

Address _____

City _____ **State** _____ **Zip** _____

Customer Signature _____ **Date** _____

It is the customer's responsibility to pay any balance owing at the time of account termination.