



COMMUNITY DEVELOPMENT DEPARTMENT

PO Box 293, 525 N 3rd Ave, Pasco, WA 99301
P: 509.545.3441 / F: 509.545.3499

Fee: \$825

**CITY OF PASCO
PETITION FOR COMPREHENSIVE PLAN AMENDMENT**

COMPREHENSIVE PLAN AMENDMENT:

1. Any person, firm, corporation, group of individuals, or municipal department may petition for an amendment to the Comprehensive Plan;
2. The City Council, upon its own motion, may request the Planning Commission hold an open record hearing to consider a proposed Plan amendment;
3. The Planning Commission may initiate an open record hearing for the purpose of considering amendments to the Plan;
4. The Comprehensive Plan shall not be amended more than once a year unless there is an emergency requiring an amendment. All petitions requesting amendments of the Plan shall be accepted during any time of the year and held until such time as a hearing is scheduled; and
5. All petitions for Comprehensive Plan amendments shall be processed following the applicable sections of the amendment and rezoning process of Chapter 25.88.

REQUIREMENTS:

1. Application fee of **\$825**
2. Completed SEPA form
3. The property owner's notarized signature acknowledging the application



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Master File # _____

Date Submitted: _____

Applicant Info	Owner Info (if different than applicant)
Name:	Name:
Address:	Address:
Phone:	Phone:
Email:	Email:

Project Address: _____

Project Parcel Number: _____

Current Zoning: _____

Source of domestic water: _____

Method of sewage disposal: _____

Present use of the land and structure(s) if any: _____

Proposed Comprehensive Plan Amendment: _____

How will the proposed amendment advance and support the policies and goals of the Comprehensive Plan? _____

How will the proposed amendment advance the health, safety and general welfare of the community? _____

NOTE: Provide a variance report giving a list and mailing address of owners of all property within 300 feet of the applicant's property, as shown by a local title company OR payment of **\$50.00** which shall be utilized by the City to obtain a current list of property owners of all properties within 300 feet of the applicant's property.

Fee for Petition	-	\$700.00
Environmental Checklist	-	\$ 75.00
Radius Notification	-	<u>\$ 50.00</u>
		\$825.00

Fee of \$825

SEPA Checklist

(Please see reverse side)

